

**JEFFERSON TOWNSHIP BOARD OF EDUCATION****Regular Meeting Minutes****Monday, July 21, 2014 7:00 PM (Closed Session) – 8:00 PM (Regular Session)****Jefferson Township Board of Education Central Office**

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- A.** Mr. Smith, called the meeting to order at 8:00 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD*, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B.** Pledge of Allegiance.

<b><u>ROLL CALL:</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Mr. Cuccio ( <i>arrived @ 8:03pm</i> )	<u>X</u>	<u>      </u>
Mrs. Poulas	<u>X</u>	<u>      </u>
Mr. Quigley	<u>X</u>	<u>      </u>
Miss Rowan	<u>      </u>	<u>X</u>
Mrs. Senatore	<u>X</u>	<u>      </u>
Mr. Stewart	<u>X</u>	<u>      </u>
Mrs. Van Ness	<u>X</u>	<u>      </u>
Mr. Millar, Vice President	<u>X</u>	<u>      </u>
Mr. Smith, President	<u>X</u>	<u>      </u>

- D.** **CLOSED SESSION**

There was no Closed Session meeting this evening.

- E.** **SUPERINTENDENT'S REPORT**

- Mr. Kraemer reported on the Good News and Progress in Our Schools including the summer assignments. Mr. Kraemer reported some issues with Khan Academy, noting the issues are being addressed.

- F.** **PRESENTATIONS**

- Ms. Zeno outlined the Compliance with Children's Internet Protection Act (CIPA).

- G.** **COMMENTS FROM THE AUDIENCE** (*on agenda action items only, if applicable*)

- An audience member noted her appreciation at the Aide appointments on this evening's agenda.

- H.** **COMMITTEE REPORTS**

- Building Needs and Finance Meeting** – Mr. Cuccio reviewed the status updates of the facilities projects currently underway at various buildings, including the turf field and bleacher project, locker replacement at the high school, Cozy Lake boiler replacement, partial roof replacements at five schools, installation of a backup generator at the high school, and paving of rear parking lots at the high/middle school complex.

- **Education Committee** – Mrs. Poulas reported the Committee met on July 7 and discussed the Special Education Job Training – Transition Program, De-Leveling Data, Common Summative Assessments, K-12, and Approval of Overnight Field Trips. The Committee also discussed the Teen PEP program and advised that it will not run during the 14-15 school year due to low enrollment. The course will be offered again in the 15-16 school year.

## I. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mr. Millar, that the minutes of the following meetings be approved as submitted:

June 16, 2014 Regular Meeting Minutes

MOTION: Mr. Stewart	SECOND: Mr. Millar			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

## J. ANNUAL APPOINTMENTS

Motion by Mr. Quigley, seconded by Mrs. Van Ness, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.13, as described below:

- J.1** Motion to appoint Joseph Yuhas as **Right to Know Officer** for the 2014-2015 School Year.
- J.2** Motion to appoint Margaret Widgren as **Affirmative Action Officer** for the 2014-2015 School Year.
- J.3** Motion to appoint Margaret Widgren as **504 Compliance Officer** for the 2014-2015 School Year.

MOTION: Mr. Quigley	SECOND: Mrs. Van Ness			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

## K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.13, as described below:

- K.1** Motion to approve the **purchase order** list dated June 2014 in the amount of **\$73,306.76**.
- K.2** Motion to approve the **check journal** as of June 2014 in the amount of **\$4,131,375.88**.

Fund	Amount
General (11)	\$ 4,050,776.92
Capital Outlay (12)	\$ 59,159.81
Special Revenue (20)	\$ 9,948.65
Capital Projects (30)	\$ 11,490.50
<b>Total</b>	<b>\$ 4,131,375.88</b>

- K.3** Motion to approve the funds **transfers** in the 2013-2014 Fiscal Year, dated June 2014 in the amount of **\$280,259.53.**
- K.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJSA 18A:17-9, that as of June 30, 2014, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- K.5** Motion to certify, in accordance with NJAC 6A:23-2.11(c), that as of May 31, 2014, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- K.6** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
District	120	Pick-up Truck Chassis

- K.7** Motion to approve the addition of following to the School Student Activity Account lists for Jefferson Township High School, as described below:

<u>Activity Account Sub-category</u>
Class of 2018

- K.8** Motion to approve **Bus Stop Agreements** between the Jefferson Township Board of Education and the following day care facilities (copies available for review):

Alpine Montessori	Jefferson Child Care Center
Country Day School	Loving & Learning
Elements of Learning	My School
First Impressions	Quality Time

- K.9** Motion to approve resolution as described below:

The Jefferson Township Board of Education will not require **Lakeland Andover School** to apply for and receive funding from the New Jersey Child Nutrition Program, nor charge students for a reduced and/or paid meal for any classified students from Jefferson Township Public Schools in accordance with N.J.A.C. 6A:23-4(a)ii and iii during the 2014-2015 school year.

- K.10** Motion to submit and accept **FY2015 IDEA** Consolidated Grant Original Application in the amount of:

Basic	\$ 700,317
Preschool	\$ 30,051

- K.11** Motion to accept and approve **grant** in the amount of \$20,000 from the Verizon Foundation for the Jefferson Township Middle School in support of the Verizon Innovative App Challenge in the 2014-2015 school year.
- K.12** Motion to approve the cost for **Split-Session Kindergarten milk** at \$0.35 per carton for the 2014-2015 school year.
- K.13** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS,** The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS,** The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS,** The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS,** The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED,** That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED,** That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Cuccio	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

## **L. PERSONNEL COMMITTEE**

Motion by Mrs. Van Ness , seconded by Mr. Quigley, to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. Administrative								
B. Instructional								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Joan Pagano	Retirement	English Teacher 10.70.70.APV			Middle School	6/30/14	7/1/14	Retiring after 21 years of service
Joy Chaney 11-120-100-101	Rescind	Spanish Teacher 10.10.10.ANX			Stanlick School	9/1/14	6/30/15	Replacing JB
Matthew Kester	Resignation	Athletic Trainer 10.80.80.ATS			High School	7/1/14	8/30/14	
Megan Grisi 11-120-100-101	Transfer	Elementary Teacher 10.60.60.AID	BA+15 Step 6	\$53,205	White Rock	9/1/14	6/30/15	Replacing DH
Madelyn Witchel 11-130-100-101	Appoint	Science Teacher 10.70.70.APO	MA Step 3	\$52,190	Middle School	9/1/14	6/30/15	Replacing WT
Nicole Kennedy 11-120-100-101	Appoint	Spanish Teacher 10.10.10.ANX	BA Step 3	\$50,160	Stanlick/Briggs School	9/1/14	6/30/15	Replacing JB
Maribel Waters 11-130-100-101	Appoint	Social Studies Teacher 10.70.70.BJB	MA Step 2	\$51,175	Middle School	9/1/14	6/30/15	Replacing CB

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Stacey Christiano 11-230-100-101	Appointment Increase	Basic Skills Teacher 10.10.10.ATZ	MA+15 Step 13	\$62,180	Stanlick/ White Rock	9/1/14	6/30/15	Increase from part time to full time w/benefits
Laura Filan* 11-130-100-101	Appoint	English Teacher 10.70.70.APW	BA Step 1	\$49,145	Middle School	9/1/14	6/30/15	Replacing SV
Amelie Alizon 11-130-100-101	Appoint	French Teacher .40 10.70.70.AOL	MA Step 1	\$20,470	Middle School	9/1/14	6/30/15	Replacing CH
Karen Constantino* 11-130-100-101-29	Appoint	Math Teacher Long-Term Sub 10.70.70.AOL	BA Step 1	\$245.73/day	Middle School	9/1/14	12/20/14	Replacing CH
Amy Buffalino 11-140-100-101	Appoint	Athletic Trainer 10.80.80.ATS	BA Step 2	\$49,145	High School	9/1/14	6/30/15	Replacing MK Pending certification
Christine LaMonica 11-130-100-101	Appoint	English Teacher 10.70.70.APV	BA Step 3	\$50,160	Middle School	9/1/14	6/30/15	Replacing JP
Marriel Waters	Appoint	Bedside Instruction		\$41.62/hr	District	6/23/14	6/30/14	

\*Requires Mentoring

C. Non-Instructional								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Michael Riker	Retirement	Custodian 11.80.82.AKQ			High School	10/31/14	11/1/14	Retiring after 41 years of service
Jill Brown	Leave of Absence	Special Education Aide 09.40.40.BBY			District	9/1/14	12/11/14	Unpaid leave
Paula Ferguson	Rescind	Special Ed. Aide			Stanlick	7/21/14	7/21/14	
BS	Intermittent Medical Leave	Bus Driver 10.90.90.BFI			District	4/7/14	6/20/14	Utilizing 4.5 sick days
DV	Intermittent Medical Leave	Human Resources 08.90.92.BEY			District	7/7/14	6/30/15	Utilizing an undetermined amount of sick days

D. District Aide Appointments								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Marilyn Beyel 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Michelle Faase 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Jeanne Hantson 11-212-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Jeanne Hantson 11-212-100-106	Longevity	Special Ed. Aide		\$525.00	Briggs	9/1/14	6/30/15	
Judy Nagy-Kiss 11-000-217-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Lise Meisner 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Robin Mutsavage 11-214-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Susan Ryder 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Christy Tonnesen 11-212-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Briggs	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Joanne Bley 11-209-100-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Danielle Castiglione 11-213-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Antoinette Cubberly 11-000-217-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Erica Duda 11-209-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Cathy Jauch 11-213-100-106	Appoint	Special Ed. Aide	Step 4	\$20.57/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Lisa Kasica 11-214-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Tammy Kehoe 11-209-100-106	Appoint	Special Ed. Aide	Step 4	\$20.57/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Pamela Kulick 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Linda Lipton 11-204-100-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Monica Maher 11-000-217-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Frances McBride 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Donna Nimmo 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Susanne Porter 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Theresa Rossiter 11-209-100-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Tami Shellhamer 11-214-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Linda Shnyder 11-209-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Rebecca Smith 11-213-100-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Stanlick	9/1/14	6/30/15	3.25 hrs/day w/o benefits
Hannah Storbeck 11-209-100-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Noreen Teklits 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Dina Troha 11-000-217-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Shirley Wallace 11-000-217-106	Appoint	Special Ed. Aide	Step 4	\$20.57/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Michelle Wanna 11-214-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
ArlineWarncke 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Stanlick	9/1/14	6/30/15	7 hrs/day w/benefits
Lindsay Washer 11-214-100-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	Stanlick	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Mary Anzano 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Cozy Lake	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Frances Ferucci 11-214-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Cozy Lake	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Susan McCarthy 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Cozy Lake	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Barbara Schmitt 11-000-217-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	Cozy Lake	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Christine Spaan 11-212-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Cozy Lake	9/1/14	6/30/15	3 hrs/day w/o benefits
Betty Zimmer 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Cozy Lake	9/1/14	6/30/15	3 hrs/day w/o benefits
Elizabeth Ackerman 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Lisa Carroll 11-212-100-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Michelle Craig 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Debra Kalish 11-212-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Pamela Kallas 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Lorrie Kern 11-212-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Patricia Milford 11-213-100-106	Appoint	Special Ed. Aide	Step 4	\$20.57/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Lisa Patscher 11-000-217-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Nancy Prescott 11-212-100-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	White Rock	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Stacy Trautman 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	White Rock	9/1/14	6/30/15	7 hrs/day w/benefits
Manuela Barbosa 11-215-000-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Tracy Batelli 11-204-100-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Milton	9/1/14	6/30/15	3 hrs/day w/o benefits
Tracy Bendish 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Milton	9/1/14	6/30/15	7 hrs/day w/benefits
Tracy Bendish 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Milton	9/1/14	6/30/15	Add'l hrs. when no PSD
Kendall Brown 11-215-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Milton	9/1/14	6/30/15	3 hrs/day w/o benefits
MaryAnn Cuervo 11-215-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Franchesca Grey 11-000-217-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Jennifer Grlica 11-215-000-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Ashley Larena 11-215-000-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Milton	9/1/14	6/30/15	3 hrs/day w/o benefits
April Maragelis 11-215-100-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Milton	9/1/14	6/30/15	3 hrs/day w/o benefits
Susan Mautone 11-215-100-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	Milton	9/1/14	6/30/15	3 hrs/day w/o benefits

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kristeen McConnon 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Amanda McSorley 11-000-217-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Mary Reid 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Milton	9/1/14	6/30/15	7 hrs/day w/benefits
Susan Tack 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Katherine VanWolput 11-000-217-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Eric Welch 11-215-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Milton	9/1/14	6/30/15	3 hrs/day w/o benefits
Melissa White 11-215-100-106	Appoint	Special Ed. Aide	Step 4	\$20.57/hr	Milton	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Kimberly Burghoffer 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Mary Ann Cantwell 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	7 hrs/day w/benefits
Frances Capraun 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Cathy Caruso 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Alice Cassara 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Laura Castles 11-204-100-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Julie Jahnke 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Radhika Jayakumar 11-204-100-106	Appoint	Special Ed. Aide	Step 4	\$20.57/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Monica Johnson 11-212-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Audrey Kazimir 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Bibi Lakhicharran 11-212-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Emilie Lotzkar 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Elizabeth Marks 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Rita Melnychuk 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Sandra Monsalve 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Laura Ryan 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Andrea Senatore 11-209-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Nicole Skrek 11-000-217-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Donna Marie Spaan 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Tricia Strasser 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.75 hrs/day w/o benefits
Danielle Tompkins 11-204-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Anne Towers 11-212-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	7 hrs/day w/benefits
Anne Towers 11-212-100-106	Longevity	Special Ed. Aide		\$625.00	Middle School	9/1/14	6/30/15	
Elizabeth Ward 11-000-217-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Irene Wojcik 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Mindy Zappile 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	Middle School	9/1/14	6/30/15	3.75 hrs/day w/o benefits
Yvette Berta 11-000-217-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Jill Brown 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Meg Castro 11-000-217-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Kelly Curran 11-000-217-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Rebecca D'Alauro 11-212-100-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Heidi Gallagher 11-212-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Matthew Grieves 11-000-217-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Maria Gross 11-209-100-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Judith Johnson 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School Vo Tech	9/1/14	6/30/15	7 hrs/day w/benefits No mileage
Laura Mahoney 11-204-100-106	Appoint	Special Ed. Aide	Step 4	\$20.57/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Donna Matthews 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Diane McClellan 11-000-217-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Barbara McSorley 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	7 hrs/day w/benefits
Teresa Niziol 11-214-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Regina Oelkers 11-000-217-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Linda Ortega 11-214-100-106	Appoint	Special Ed. Aide	Step 3	\$20.26/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Virginia Paccioretti 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Thomas Randolph 11-000-217-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	High School Vo Tech	9/1/14	6/30/15	7 hrs/day w/benefits No mileage
Linda Rogalsky 11-000-217-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Shelia Santiago 11-204-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Donna Struck 11-214-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Kim Sushko 11-214-100-106	Appoint	Special Ed. Aide	Step 1	\$19.65/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Kimberly Torsiello 11-214-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Robin Vance 11-000-217-106	Appoint	Special Ed. Aide	Step 2	\$19.95/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Mary Pat Vogel 11-212-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	3.5 hrs/day w/o benefits
Judy Weyer 11-209-100-106	Appoint	Special Ed. Aide	Step 5	\$20.89/hr	High School	9/1/14	6/30/15	7 hrs/day w/benefits
Judy Weyer 11-209-100-106	Appoint	Longevity	Step 5	\$525.00	High School	9/1/14	6/30/15	

**E. Substitutes/Other**

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Karin Monaco	Appoint	Substitute Custodian		\$21.83/hour	District	7/1/14	6/30/15	

**F. Summer Staff Appointments**

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Susan Headley	Appoint	Substitute Teacher	\$20.26/hr	White Rock	7/7/14	8/1/14	Extended School Year As needed
Amanda McSorley	Rescind	Special Ed Aide		White Rock	7/7/14	8/1/14	3 hrs/day for 20 days
Hannah Storbeck	Rescind	Special Ed Aide		White Rock	7/7/14	8/1/14	3 hrs/day for 20 days
Lauren Thomas	Rescind	Teacher Substitute		White Rock	7/7/14	8/1/14	As needed
Niemah Scherlacher	Additional days	Educational Evaluations & CST Summer Meetings	\$68.01/hr	Districtwide	7/1/14	8/31/14	Not to exceed 9 days
Vanessa Petersen	Additional days	Psychological Evaluations & CST Summer Meetings	\$59.47/hr	Districtwide	7/1/14	8/31/14	Not to exceed 8 days
Karen Staples	Correction	School Counselor (Summer)	\$538.06/day	Middle School	6/23/14	8/31/14	Not to exceed 2 days
Siobhan Carroll	Correction	School Counselor (Summer)	\$395.09/day	Middle School	6/23/14	8/31/14	Not to exceed 2 days
Frank DeVone	Correction	School Counselor (Summer)	\$287.22/day	Middle School	6/23/14	8/31/14	Not to exceed 2 days
Patricia Davey	Correction	School Counselor (Summer)	\$466.74/day	High School	6/23/14	8/31/14	Not to exceed 4 days
Matthew Friedman	Correction	School Counselor (Summer)	\$260.95/day	High School	6/23/14	8/31/14	Not to exceed 4 days
Robin Montegari	Correction	School Counselor (Summer)	\$271.10/day	High School	6/23/14	8/31/14	Not to exceed 5 days
Deborah Newman	Correction	School Counselor (Summer)	\$488.06/day	High School	6/23/14	8/31/14	Not to exceed 3 days
Tara Torkos	Correction	School Counselor (Summer)	\$260.95/day	High School	6/23/14	8/31/14	Not to exceed 4 days



<b>G. Extra Duty Pay</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Level</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Alice Daken-Stefanski	Rescind	Drama Club	3.1	\$630	High School	9/1/14	6/30/15	
Cara Schwimer	Appoint	Drama Club	3.1	\$630	High School	9/1/14	6/30/15	
Jane Guglielmello	Appoint	Lego Robotics Training		\$37.50/hr	Middle School	6/21/14	6/28/14	Not to exceed 15 hours Verizon App Grant

<b>H. Student Intern/Teacher</b>							
<b>Name</b>	<b>College</b>	<b>Subject</b>	<b>Locations</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>	
Kerianne Sharpe	Seton Hall University	Speech	Stanlick	10/6/14	12/5/14	1 day per week	
Kerianne Sharpe	Seton Hall University	Speech	Stanlick	1/12/15	6/19/15	3 days per week	
Halei Van Dyke	Felecan College	Elementary	Cozy Lake	9/2/14	12/12/14	Change of Assignment	

<b>I. 2014-15 School Year Coaching Staff</b>								
<b>FALL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Danielle Ryan	Correction	Head Field Hockey	3	7374.28	High School	9/1/14	6/30/15	9 years of service
Gino Rose	Rescind	Assistant Soccer Boys	3	5576.57	High School	9/1/14	6/30/15	18 years of service
Brian Franks	Appoint	Assistant Soccer Boys	1	3755.05	High School	9/1/14	6/30/15	1 year of service
Gino Rose	Appoint	Assistant Volleyball Girls	3	4976.57	High School	9/1/14	6/30/15	6 years of service

MOTION: Mrs. Van Ness		SECOND: Mr. Quigley			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>	
Mr. Cuccio	X				
Mr. Millar	X				
Mrs. Poulas	X				
Mr. Quigley	X				
Miss Rowan				X	
Mrs. Senatore*	X		X*D84		
Mr. Smith	X				
Mr. Stewart	X				
Mrs. Van Ness	X				

\*Mrs. Senatore abstained from voting on Item L.1, Section D, Line 84

## **M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Poulas, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.8, as described below:

- M.1** Motion to approve **tuition students received** for the **2014-2015** school year, as shown below, plus related services as needed:

<b>Student</b>	<b>School</b>	<b>Tuition</b>	<b>Effective</b>
M/8-11	Netcong	\$28,325	9/4/14-6/30/15

- M.2** Motion to **approve student placement** for the **2014-2015** school year, as indicated below plus related services as needed:

<b>Student</b>	<b>School</b>	<b>Tuition</b>	<b>Effective</b>
M/6-10	The Children's Institute (Education Support)	\$1,485	7/1/14-6/30/15
F/16-4	Chancellor Academy	\$60,239	9/4/14-6/30/15
M/12-6	Craig School	\$47,470	7/7/14-6/30/15

- M.3** Motion to **rescind student placement** for the **2014-2015** school year, as indicated below plus related services as needed:

<b>Student</b>	<b>School</b>	<b>Tuition</b>	<b>Effective</b>
M/7-5	Hudson Maxim School/Hopatcong BOE	\$17,610	9/1/14

- M.4** Motion to **approve transition/inclusion services for student(s)** for the **2014-2015** school year, as indicated below plus:

<b>Student</b>	<b>Provider</b>	<b>Rate</b>	<b>Effective</b>
F/20-5	Progressive Comprehensive Services, LLC	\$45/hr, 7hr per wk	9/10/14-6/30/15
M/15-1	New Jersey Coalition for Inclusive Education	\$6,000	7/17/14-6/30/15

**M.5 Motion to approve the following contracted services:**

Name	Rate	Loc.	Date Effective	Date Terminated	Discussion
Progressive Therapy of NJ, LLC	\$38,500.00	District	7/1/2014	6/30/2015	Autism Program

**M.6 Motion to approve the following overnight trips:**

School/Group/Activity	Location	Dates
JTHS PDP	Sacred Heart Center, Newton, NJ	September 21 to September 23, 2014

**M.7 Motion to approve The Commission for the Blind and Visually Impaired Request for Services for the 2014-2015 Academic School Year (September 1, 2014 – June 30, 2015).**

Student	Level of Service	Cost
M/11-5	Level 1	\$ 1,800
M/11-5	Level 1	\$ 1,800
M/6-10	Level 1	\$ 1,800
M/12-1	Level 1	\$ 1,800
M/19-8	Level 1	\$ 1,800
M/8-11	Level 1	\$ 1,800
M/8-4	Level 1	\$ 1,800
F/7-3	Level 1	\$ 1,800
M/12-9	Level 3	\$ 12,000

**M.8 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) June 16, 2014 through June 20, 2014.**

**RESOLVED**, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from June 17, 2014 through June 20, 2014, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	0	0	0
Cozy Lake	0	0	0
Stanlick	1	0	0
White Rock	0	0	0
Middle School	2	0	0
High School	1	0	0

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Poulas	SECOND: Mr. Cuccio			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore*	X		X*M.2	
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**\*Mrs. Senatore abstained from voting on Item M.2.**

**Enrollment as of 6/20/13:**

	June 2013	June 2014
Milton	174	162
Cozy Lake	260	241
Arthur Stanlick	392	379
E.T. Briggs	350	318
White Rock	389	380
<b>Total Elementary</b>	<b>1,565</b>	<b>1,480</b>
JTMS	837	811
JTHS	1,034	1,008
<b>GRAND TOTAL</b>	<b>3,436</b>	<b>3,299</b>
Tuition students received	1	2
Out-of-district placement	35	38

**N. POLICY COMMITTEE**

Motion by Mrs. Van Ness, seconded by Mr. Quigley, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

**N.1 Motion to approve the **First Reading** of the following *(copy available for review)***

File Code	Document	Title	Description of Action
3283	Policy	Electronic Communications Between Staff Members and Students	New
4283	Policy	Electronic Communications Between Support Staff Members and Students	New

MOTION: Mrs. Van Ness	SECOND: Mr. Quigley			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Miss Rowan				X
Mrs. Senatore*	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**O. COMMUNICATIONS**

- None

**P. OLD BUSINESS**

- None

**Q. NEW BUSINESS**

- None

**R. PUBLIC COMMENTS**

- None

**S. BOARD MEMBER COMMENTS**

- The Board wished everyone a happy summer.

**T. ADJOURN**

Motion by Mr. Cuccio, seconded by Mr. Stewart that the meeting adjourn at 8:37 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

<b>Name</b>	<b>Event Date</b>	<b>Location</b>	<b>Function Description ( i.e. Seminar Subject)</b>	<b>Trans- portation</b>	<b>Registration Fee \$</b>	<b>Travel/ Miles</b>	<b>Lodging Cost/ day/person (not to exceed)</b>	<b># Nights</b>	<b>Meal Cost per day (not to exceed)</b>	<b># Meal Days</b>	<b>Total Expenses/person daily costs (does not include mileage, parking and tolls)</b>
Downes, Antoinette	Aug 7-8	Saddle Brook, NJ	Just Words – Wilson	Own	\$ 399.00	-	-	-	-	-	\$ 399.00
Hiben, Christopher	Oct. 14 & 15	Princeton, NJ	NJ Science Convention	Own	\$ 330.00	130	-	-	-	-	\$ 330.00
Keyser, Rebecca	Sept 23	New York, NY	Units of Study: Implementing Rigorous, Coherent Writing Curriculum (K-2)	Own	\$ 165.00	90	-	-	-	-	\$ 165.00
Pierson, Katherine	Sept 23	New York, NY	Units of Study: Implementing Rigorous, Coherent Writing Curriculum (K-2)	Own	\$ 165.00	90	-	-	-	-	\$ 165.00
Pierson, Linda	Sept 23	New York, NY	Units of Study: Implementing Rigorous, Coherent Writing Curriculum (K-2)	Own	\$ 165.00	90	-	-	-	-	\$ 165.00
Simler, Renee	July 12, 13 & 19	Freehold, NY	Traditional Nigerian Pottery Workshop – Udu Drums	Own	\$ 350.00	97	-	-	-	-	\$ 350.00